



## 有机生产投入品评估证明文件资料清单

### Organic Production Input Evaluation Documentation List (Feed Additives)

申请单位应提供以下文件资料并按序号编排后提交：

The applicant shall provide the following documents, arrange them according to serial number, then submit.

饲料添加剂/Feed Additives	
1.	有机生产投入品评估证明申请书（饲料添加剂） Application Form for Organic Production Input Evaluation (Feed Additives)
2.	企业营业执照副本复印件 Copy of the Business License of the Enterprise
3.	申请产品资质证明文件 Qualification Documents
	1) 企业《生产许可证》、产品批准文号证书或备案复印件 Copy of processing authorization/permission document, Product Approval Certificate, or Record Filing
	2) 新饲料添加剂证书（新饲料添加剂适用） Certificate for Novel Feed Additives (applicable to novel feed additives)
	3) 饲料添加剂进口登记证（进口饲料添加剂适用） Import Registration Certificate for Feed Additives (applicable to imported additives)
4.	环境影响评价符合性证明材料（排污许可证；或县级以上环保行政主管部门出具的环保合格证明或竣工环保验收意见 Environmental Impact Assessment Compliance Documents(Pollution Discharge Permit; or Environmental Compliance Certificate/Approval issued by county-level or higher environmental authorities)
5.	加工厂所在地的行政区划图、工厂平面图及设备布局图 Administrative Map of the Processing Plant Location, Factory Layout, and Equipment Layout
	1) 加工厂行政位置图（市、县或乡的行政图，并标明加工厂所在的位置） Administrative Location Map (city/county/town map indicating the plant's location)
	2) 加工厂区平面图（应标明加工厂周边环境、加工、包装车间、仓库） Factory Floor Plan (indicating surrounding environment, processing/packaging workshops, warehouses)
	3) 设备布局图（应标明相关设备的分布） Equipment Layout Maps (indicating distribution of relevant equipment)
6.	申请产品的生产工艺流程图、产品生产配方、产品执行标准 Product Process Flowchart, Formula, and Product Execution Standards
	1) 工艺流程图（应能体现完整的生产过程） Process Flowchart (showing complete production steps)
	2) 产品生产配方（应包含所有原料种类、比例） Product Formula (including all ingredients and proportions)
	3) 产品执行标准（需与产品生产许可证备案信息保持一致） Product Execution Standards (consistent with the product's production license filing)

7. 质量管理手册、产品生产技术规程（初次评估时适用，再评估未发生变更的，可不提交） Quality Management Manual and Production Technical Specifications(applicable for initial evaluation; not required for re-evaluation if unchanged)
8. 平行生产管理制度（适用时） Parallel Production Management Measure (if applicable)
9. 委托加工协议和委托加工厂相关资质证明文件（适用时） Processing Subcontracting Agreement and Qualification Documents of the Processing Plant (if applicable)
10. 所有原料、助剂、菌种、酶等物资的购买协议（协议量需能满足申请量）、票据、标签、说明书或其它相关证明； Purchase Agreements(quantities of raw materials should be sufficient for the application product quantity), Invoices, Labels, Instructions, or Other Proofs for All Raw Materials, Additives, Strains, Enzymes, etc. 进口原料需提交登记证和检验合格证明复印件； Imported materials require registration certificates and testing reports; 外购生物制剂原料需提供供应商出具的非转基因证明； Outsourced bio-preparations require non-GMO certificates from suppliers; 自制生物制剂需提供自制技术规程、生产记录、非转基因声明 self-produced Bio-preparations made by the applicant require technical specifications, production records, and non-GMO declarations
11. 法定资质的质量监测机构出具的一年内有效的产品质量检测报告原件（产品质量检验报告应根据执行标准进行全项检测） Product testing Report issued by an ISO 17025 testing agency within one year (including all items testing results based on execution standards)
12. 商标注册证复印件（包括续展证明、商标转让证明、商标使用许可证明等）（适用时） Copy of Trademark Registration Certificate (including renewal, transfer, or licensing proofs, if applicable)
13. 生产加工记录、产品销售记录 Production Records and Sales Records
14. 生产中不涉及使用转基因原料及技术的声明 Declaration of Non-Use of GMO Materials or Technologies in Production
15. 产品包装标签及使用说明书或最小销售包装图片或样稿 Product Packaging Labels, Instructions, or Images/Samples of Minimum Sales Packaging
16. 介绍和说明生产情况的照片 Photos Illustrating Production Conditions

注\*\*Notes:\*\* :

1、以上文件仅是针对申请单位的一般性要求，在现场检查时检查员还可能会针对生产的具体情况要求申请单位提供本清单未涉及的文件。

\*\*The above list is a general requirement for applicants. During on-site inspections, inspectors may request additional documents not listed here based on specific production conditions.\*\*

2、对于不适用或无法提供的文件，应统一提交书面说明，负责人签字并加盖公章确认。

\*\*For documents that are not applicable or unavailable, submit a written explanation signed.\*\*